



*Celebrating your wedding should be blissful, not stressful!  
Let Sigmas Event Center help!*

Our pre-made or customized bridal packages, designed for intimate weddings under 100 people, are all-inclusive and include:

- China, silverware, glassware
- Comfortable padded chairs
- Technology for slide-show
- Professional banquet staff
- Non-alcoholic beverages
- On-site event manager
- Private facility rental
- House decorations
- Setup & cleanup
- Banquet tables
- Cake-cutting
- Parking
- Linens
- BYOB

And **exceptional customer service** that is second to none!

We will work with your wedding planner, or recommend ours, to ensure that your special day is detailed to exceed your expectations.

**Sigmas Event Center will make your BIG Day the BEST Day ever!**

Call us today at

412-821-2530

[info@sigmasconference.com](mailto:info@sigmasconference.com)

[www.sigmasconference.com](http://www.sigmasconference.com)

Catering provided by:



**Post Office Catering Group**  
AMERICAN BBQ • CORPORATE • SPECIAL EVENTS • DELI



## *Why Choose Sigmas Event Center?*

*We know you have choices and appreciate your consideration of Sigmas' services!  
We are not a hotel or a restaurant, but rather a unique private venue that can customize  
your wedding to ensure an excellent experience for you and your guests.*

*Our Bridal Packages include all of the following:*

- 1. On-site Manager who will always be available during your event!**
- 2. Coordination with your wedding planner, or we can recommend our preferred wedding planner**
- 3. First class-caterer or the option to bring your own food\***
  - The Post Office Catering Group or other approved caterers that provide a large selection of food choices to fit different tastes and budgets
  - \* Other caterers are not permitted to use our kitchen facilities - food must arrive pre-prepared with their own serving utensils and a convenience charge applies  
(Please see the ala carte menu for more information)
- 4. BYOB facility**
  - We provide an inexpensive "bar package" that includes the bartender, use of the bar, glassware, ice and cleanup  
**This results in significant savings to our clients!**
- 5. Table linens in your preferred color from our selection**
  - Ivory, white, black, gold, hunter green, purple, or burgundy; other colors available upon request (additional fees may apply for specialty linens)
  - Optional white chair covers and black sashes setup (\$15/chair includes covers, sashes, setup, cleaning)
    - Other chair cover and sash colors are available upon request (additional fees apply)
- 6. Setup and clean-up**
  - Includes setup of tables (60" round or 6' rectangular) & comfortable padded chairs
- 7. Attentive, experienced, friendly, and helpful banquet staff**
- 8. Cutting and serving of a cake, if applicable**
- 9. Upgraded silverware, glassware & china**
- 10. Water, coffee (regular & decaf), hot & iced tea, soft drinks with ice**
- 11. Technology that features**
  - Wireless internet, laptop computer, projection screen (for photo-shows or TV viewing), speakers and microphone,
- 12. Convenient location and free parking**

## *Private Venue Amenities for Your Wedding:*

- **Dining Room:** Lower Level

- Beautiful built-in bar
- Intimate dining tables and/or cocktail tables
- 50" plasma TV
- Seating capacity – 40 people seated; 50 reception style



- **Alpha Room:** Main Level -Handicap accessible

- One large banquet area with 60" round tables or 6' rectangular tables & padded banquet chairs
- 80" LCD projection screen
- Seating capacity - up to 64 for sit down at 60" round tables



- **Beta Room:** Main Level -Handicap accessible

- One large banquet area with 60" round tables or 6' rectangular tables & padded banquet chairs
- 70" LCD projection screen
- Seating Capacity - up to 56 for sit down at 60" round tables



- **Chi Room:** Main Level-Handicap accessible

- Dedicated food/beverage serving area separate from the dining areas



• Please see our attached sheet for information about our **VIP Lounge** area and seating capacity chart.



## *Bronze – Dinner Buffet Package*

**Option 1** – Fried or Baked Chicken, Golden Smashed Potatoes with Butter Sauce, Buttered Corn or Green Beans with Almonds, Chopped Salad with Dressings, Rolls & Butter

**Option 2** – Chicken Florentine in Sauce, Grilled or Steamed Veggies, Garlic Red Skin Mashed Potatoes with Gravy, Rolls & Butter

**Option 3** – Glazed Ham, Grilled or Steamed Veggies, Rice Pilaf, Tossed Salad with Dressings, Rolls & Butter

**Option 4** – Homemade Meatloaf with Traditional Brown Gravy, Mashed Potatoes with Gravy, Roma Vegetable Blend or Green Beans with Mushrooms, Tossed Salad with Dressings, Rolls & Butter

**Also Included:**

Rolls & Butter; Coffee, Assorted Teas, Iced-Tea, Assorted Sodas (Coke & Pepsi products)

**Total Package Includes:**

Food, service staff, tables, padded chairs, linens, china, silverware, glassware, and amenities described on Page 2

<b>50 or Less Guests</b>	<b>\$42.95/person</b>
<b>More than 50 Guests</b>	<b>\$40.95/person</b>

*Prices, effective June, 2018, do not include 7% sales tax or 18% gratuity; PRIVATE room rental fee is included in the per/person price (minimum 25 guests) Fees are based on a private 4 hour rental, extra hours are charged at \$250/hour For events under 50 people, an additional \$250 private rental fee will be charged.*

\*Please ask your banquet manager about special dietary requests

\*Menu options and prices are subject to change without notice



## *Silver - Dinner Buffet Package*

**Option 1** – Chicken Romano, Cheese Penne, Roma Vegetables, Caesar Salad with Dressing, Rolls & Butter

**Option 2** – Chicken Picatta with Lemon Caper Sauce, Herb Roasted Red Skin Potatoes or Mashed Potatoes (with or without garlic), Steamed or Grilled Vegetables, Tossed Salad with Dressings, Rolls & Butter

**Option 3** – Beef Stroganoff served over Egg Noodles, Green Beans with Mushrooms, Chopped Salad with Dressings, Rolls & Butter

**Option 4** – Appetizers Only: Sausage and Swiss Stuffed Mushrooms, Breaded Chicken Fingers with Dips, Provolone Flowers, Assorted Bruschetta, Fruit Kabobs with Dip

### **Also Included:**

Coffee, Assorted Teas, Iced-Tea, Assorted Sodas (Coke & Pepsi products)

### **Total Package Includes:**

Food, service staff, tables, padded chairs, linens, china, silverware, glassware, and amenities described on Page 2

<b>50 or Less Guests</b>	<b>\$47.95/person</b>
<b>More than 50 Guests</b>	<b>\$45.95/person</b>

*Prices, effective June, 2018, do not include 7% sales tax or 18% gratuity;  
PRIVATE room rental fee is included in the per/person price (minimum 25 guests)  
Fees are based on a private 4 hour rental, extra hours are charged at \$250/hour  
For events under 50 people, an additional \$250 private rental fee will be charged.*

- \*Please ask your banquet manager about special dietary requests
- \*Menu options and prices are subject to change without notice



## Gold - Dinner Buffet Package

**Option 1** – Glazed Ham, Herb Baked Chicken, Stuffed Cabbage, Cheese Penne, Roasted Red Skin Potatoes, Green Bean Almondine, Tossed Salad with Dressings, Rolls & Butter

**Option 2** – Marinated Chicken Breast, Sherried Roasted Beef Au Jus, Golden Smashed Potatoes with Butter Sauce or Rice Pilaf, Green Beans with Mushrooms or Roma Vegetable Blend, Chopped Salad with Dressings, Rolls & Butter

**Option 3** – Assorted Petite Sandwiches on Sliders, Baked or BBQ Chicken, Cheese Penne, Baked Potato Salad, Linguini Salad, Fruit Salad

**Option 4** – Appetizers Only: Sausage and Swiss Stuffed Mushrooms, Breaded Chicken Fingers with Dips, Cocktail Meatballs (Swedish with Brown Sauce or Italian with Marina Sauce or Sweet & Sour Sauce), Provolone Flowers, Assorted Bruschetta, Fruit Kabobs with Dip

### Also Included:

Coffee, Assorted Teas, Iced-Tea, Assorted Sodas (Coke & Pepsi products)

### Total Package Includes:

Food, service staff, tables, padded chairs, linens, china, silverware, glassware, and amenities described on Page 2

**50 or Less Guests**

**\$53.95/person**

**More Than 50 Guests**

**\$51.95/person**

*Prices, effective June, 2018, do not include 7% sales tax or 18% gratuity;  
PRIVATE room rental fee is included in the per/person price (minimum 25 guests)  
Fees are based on a private 4 hour rental, extra hours are charged at \$250/hour  
For events under 50 people, an additional \$250 private rental fee will be charged.*

\*Please ask your banquet manager about special dietary requests

\*Menu options and prices are subject to change without notice



## *Platinum - Dinner Buffet Package*

**Option 1** - Chicken with Sauce, Roast Beef Au Jus, Garlic Red Smashed Potatoes with Chicken Gravy, Buttered Corn, Tossed Salad with Dressings, Rolls & Butter

**Option 2** – Chicken Cordon Bleu, London Broil, Roasted Ranch Potatoes, Steamed or Grilled Vegetable Blend, Chopped Salad with Dressings, Rolls & Butter

**Option 3** – Stuffed Chicken Breast, Peppered Beef, Mashed Potatoes, Rice Pilaf or Garlic Smashed Red Skin Potatoes with Gravy (available without garlic), Grilled or Steamed Vegetable Blend, Caesar Salad with Caesar Dressing, Rolls & Butter

**Option 4** – Chicken Marsala, Marinated Flank Steak – Seared & Sliced Thin, Golden Smashed Potatoes or Parslied New Potatoes, Broccoli & Cauliflower with Cheese or Steamed or Grilled Vegetable Blend, Chopped Salad with Dressings, Rolls & Butter

### **Also Included:**

Coffee, Assorted Teas, Iced-Tea, Assorted Sodas (Coke & Pepsi products)

### **Total Package Includes:**

Food, service staff, tables, padded chairs, linens, china, silverware, glassware, and amenities described on Page 2

<b>50 or Less Guests</b>	<b>\$58.95/person</b>
<b>More Than 50 Guests</b>	<b>\$56.95/person</b>

*Prices, effective June, 2018, do not include 7% sales tax or 18% gratuity;  
PRIVATE room rental fee is included in the per/person price (minimum 25 guests)  
Fees are based on a private 4 hour rental, extra hours are charged at \$250/hour  
For events under 50 people, an additional \$250 private rental fee will be charged.*

- \*Please ask your banquet manager about special dietary requests
- \*Menu options and prices are subject to change without notice



## *A' la Carte- Bridal Package*

### **Price:**

- Private Facility Rental fee (up to 4 hours) of **\$2000**
  - Extra hours charged at \$250/hour
- Includes the following private rooms:
  - Alpha & Beta Rooms (details attached)
  - Chi Room (details attached)
  - Dining Room/Main Bar (details attached)
- Lounge VIP package is not included; if desired, that is an additional fee (described on the next page)

### **Buffet serving staff fee:**

- \$40/hour/server (1 server/25 people) for minimum 6 hours (includes 1 hour setup, 4 hour event and 1 hour cleanup)

### **Bar is BYOB:**

- \$250 fee includes bartender, glassware, setup/cleanup, ice, and standard bar mixers + 7% Sales Tax and 18% Gratuity (4hrs)
  - Additional bartenders available for \$50/hour (4 hour minimum) and may be required dependent on number of guests
  - Extra hours charged at \$250/hour (includes bartender and bar area)
  - Optional \$100 convenience alcohol pickup service

**\*\*External food by private individuals may be brought (instead of using our preferred caterer, Post Office Catering Group) for a \$10 per person convenience charge (includes china, silverware, glassware, setup and cleanup)  
+ room rental fee + serving staff fee + 7% tax + 18% service charge.  
No kitchen access**

**\*Prices are subject to change without notice.**





## *VIP Lounge – Wedding Package Upgrade*

Choose the VIP Lounge Package for private access for your Wedding Party – the perfect complement for your Big Day!

### **Amenities:**

- Beautiful, relaxing and warm lounge area with seating for up to 20 guests
  - Three comfortable couches and 3 over-sized chairs
  - Three 36" round pub tables with nine barstools
  - Granite counter-top eating area with six barstools
- Ceiling fans and lamp lighting
- Technology that features:
  - Wireless internet , laptop computer, 50" plasma projection screen (for photo-shows & presentations)
- Clean and beautifully decorated private restroom facilities
- Private access for the Wedding Party only



### **Price:**

- Lounge rental fee when reserved in addition to one of our wedding packages is \$500 (up to 4 hrs.) + 7% tax + 18% gratuity
- Extra hours charged at \$250/hour

\*\*\*The **Lounge** is located on the upper level (1 flight of stairs), with no elevator access

***Prices are subject to change without notice.***

## BYOB Bar Package

### Price:

- \$250 fee + 7% Sales Tax and 18% Gratuity includes:
  - Private use of bar\* area
  - Setup/cleanup
  - Barware
  - Bartender
  - Ice and basic bar mixers

\*Private bar area is the lower level "Dining Room" or main level "Chi" or "Beta" Room

- It is the responsibility of the customer to arrange a time for the alcohol to be delivered either by the customer or the pickup service\*\*  
Price **DOES NOT** include alcohol.

- Additional bartenders available for \$50/hour - may be required dependent on number of guests (4 hour minimum)
- Extra hours charged at \$250/hour (includes bartender & bar area)

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\*\*Optional \$100 convenience alcohol pickup service

